

Road Ranger Safety Meeting 04/24/2024

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

April 24th, 2024

1. FIRS	T COAST ROAD RANGERS PRESENTATION	Scott Christmas		
А. В. С. D.	OT ITS Operations MOT General Discussion Safety Procedural Errors Road Ranger Operations Interaction a. Communication b. Dispatch c. Event Information Phone / Tablet Issues Safe Tows	Dee Dee Crews		
	Breaks/ Shift Changes Inspections	Shelby Mullins/Dee Dee Crews		
A. B. 4. RTM	-	Shelby Mullins/Dee Dee Crews Amanda Nichols		
A. B. 4. RTM A.	Inspections IC SUPERVISOR CONCERNS	•		
A. B. 4. RTM A. 5. ROA	Inspections IC SUPERVISOR CONCERNS Radio Issues	•		

- Scotty began meeting by welcoming everyone
- Scotty went over topics to be covered
 - o General safety
 - Procedural errors
 - Breaks and shift change
 - o MOT
 - Radio etiquette
 - Cell phone usage
- Scotty reminded road rangers of things to do before leaving the yard
 - Clean and wash trucks inside and out
 - o Check operation and fluids and supplies for the shift
 - Make sure all tools are present and secured
 - Take inventory before leaving the yard
 - Check hygeine and uniform
- Scotty discussed general safety of things to do while driving
 - Drive in the right lane 5 mph below posted speed limit
 - Look 3 times when changing lanes and merging into traffic
 - Keep proper distance from the vehicle in front of you
 - No texting while driving
 - Always wear your seatbelt
 - \circ $\,$ Do not follow motorists unless asked to do so by TMC $\,$
 - Do not under any circumstances make u-turns
 - Slow down when a vehicle is trying to pass you
- Scotty reminded road rangers of things to do at an event
 - Stop safetly, do not cut across lanes of traffic. Go to next exit and turn around to come back to the event
 - Do not use official turn arounds

- Pull off the road to read messages or type in an event
- Follow chain of command at the event
- All stops call TMC and put sign boards up
- Stay in communication with TMC
- Get all vehicle information
- o Deploy all 24 cones and do not use any other items as MOT
- Scotty went over F.S. 316.003 authorizing road rangers as emergency vehicles
- Scotty advised no procedural errors for the month
- Scotty reminded road rangers that there is no breaks during shift
 - If you need to use the bathroom, tell TMC you are taking a personal
 - Do not go between peak traffic times 6am-9am and 3pm-7pm
- Scotty reminded road rangers about shift changes
 - o Get off the yard by 6:15 and limit shift changes to 15 minutes on the yard
 - Do not call off route before your shift is over
- Scotty went over MOT notes
 - All 24 cones get placed out
 - o Always watch your surroundings and never turn your back to traffic
 - Always assume other drivers can't or won't see you
 - o If possible, put a barrier between yourself and on coming vehicles
 - Never trust anyone but yourself
- Scotty discussed a few reminders with road rangers
 - Get approval from TMC before giving fuel
 - 24/7 routes do not get overtime codes
 - Be short but factual on the radio
 - Do not accept tips of any form from motorists
 - Do not recommend services to motorists
 - Do not post on social media

- Scotty reminded road rangers cell phones are for company use only or for motorists
- Scotty went over where to go for help
- Scotty concluded the meeting



Road Ranger Safety Meeting Wednesday, April 24, 2024 Gainesville



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Don soluzion	RR	Alacura	RR	352 575 544	1
Kyle Sterart	rr	alachua	1 1	386-965-340	
Again Griffis					
Bobhy Priver	AR	Alachua	PAR	941-246-48 37	,
RBELINDINU	RR	ALAKINA	RR	750275 4266	
TGEYJarv: 5	RR	AlACHUA	RR	1904) 844-8005	
.Tim Whit	RR	Alachun	RQ	/	
Leonard Graha		Alachua	RR	(352)260-14	
Ucenen For	KK	Alachia	KK	752117-0031	
Lel Paymie	Qe	Alacha	Ca		
Sebastin Archum	izr	Alachua	RR	(352)222.4436	
Tony Cowaer	RR	Alachua	RR	386 266 6552	
Dollas Doll	RR	Alachva	RR	352-440-8489	



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Charles ODell	First Coest Keed Re	GNV	Road Ramer Doiver	3529713538	Pusslyperpiperos. com
NASH, ETHAN	RR	GNV	ZR	7209755245	
Juniuse Cesar	FCRR	(SNV	RR	561-523-3718	Juniase Cesur Danail. com
CONTIN VALL	ECKIL	GNU			Ŷ
Sam Sarkay	FLER	G-NV	Kelkenger		
	FERR	Coursbulle	Road Ranger	904-407-9593	
FASION LEST L	F.C.K.R	GW·V	R.R	3522047221	
Brandon Lapscomb	FLRR	Gainesville	RR	850-490-2979	
ADAIAN Junior	FERR	GNV	RANGER	352363 1278	
Charles Howard	FCRF	GNU	Ranger	356-272-667	
HARLEY ESPINOSA	FCRR	6M	RRÍ		
Sonny Thomason	FCCR	GNV	RR	352.318.9058	
Javar Hatcher		GNV	nn	352-278-4614	